

### VENUE AND DURATION OF COURSE:

East Surrey College, Gatton Point, London Road, Redhill, RH1 2JX.

One year, Full-time – two days a week. Days and times to be confirmed on application.

### ENTRY REQUIREMENTS:

64 or more UCAS points, equivalent to two A-Levels at grade C or above (to include PE or a Science) or a BTEC Level 3 Extended Diploma in Protective Services achieved with MMP or above. GCSE English and Maths at grade 9-4 (A\*-C).

N.B. if you do not have one of English or Maths GCSEs at grade 9-4 (A\*-C), you may still be offered a place on the course but this will be at the discretion of the academic staff. There are opportunities to study adult GCSE courses at the College which you would be required to apply for separately.

All applicants must give a satisfactory interview. Mature students (aged over 25) without the above qualifications are welcome to apply for this course if they have sufficient professional experience.

### PROGRAMME OVERVIEW:

The Level 4 Higher National Certificate in Public Services offers students a broad introduction to the subject area via a mandatory core of learning, while allowing for the acquisition of skills and experience through the selection of optional units across a range of occupational sectors at Level 4, via the general pathway.

Students also have the opportunity to select a career pathway in either Civil Protection, Crime and Criminal Justice, Public Service Management or Blue Light Services. This effectively builds underpinning core skills while preparing students for further subject specialisation at Level 5. Students will gain a wide range of sector knowledge tied to practical skills obtained in research, self-study, directed study and workplace scenarios. At Level 4 students will study a total of eight units and develop a broad knowledge and awareness of key aspects of public services through four core units, which will include one unit assessed by a Pearson-set assignment.

### PROGRAMME STRUCTURE:

You will be studying the following subject areas:

- Organisational Structures and Culture
- Mental Health and Wellbeing
- Equality, Diversity and Fair Treatment
- Public Services in Contemporary Society (Pearson Set)
- Terrorism and Counter-Terrorism
- Law and Legal Services
- Government and Politics
- Modern Warfare and Conflict

*\*Units may be subject to slight change due to cohort requirements.*

### PROFESSIONAL RECOGNITION:

In addition to your main qualification, you may have the opportunity to complete additional professional qualifications in either Fitness Instruction/First Aid/Stewarding. Any additional professional qualifications will incur a small additional cost.



**ASSESSMENT:**

BTEC Higher Nationals in Public Services are assessed using a combination of internally assessed Centre-devised internal assignments (which are set and marked by Centres) and internally assessed Pearson-set assignments (which are set by Pearson and marked by Centres).

Assessment is continuous throughout the course and a variety of methods are used including presentations, reports, practical observations, exams and written work. Deadlines will be strictly applied to the submission of work, as is university and business practice.

**TUITION FEE:**

£6,165 in 2022/23. Please be aware that there may be additional costs for equipment and educational visits. This information will be available from the curriculum staff at interview.

**STUDENT LOANS AND FINANCIAL SUPPORT:**

Full-time and Part-time students from the UK/EU who are studying for a Higher Education course can apply to the Student Loans Company ([www.slc.co.uk](http://www.slc.co.uk)) for a Tuition Fee Loan for the full amount (this will be paid directly to the College). Additionally, Full-time UK-only students can apply for a Maintenance Loan (to cover living costs). The Government have also introduced the Maintenance Loans to Part-time students. Evidence of an approved loan must be provided at enrolment in the form of the Payment Advice letter provided by the Student Loans Company. Further details of how to apply for a Student Loan can be found at [www.direct.gov.uk/studentfinance](http://www.direct.gov.uk/studentfinance).

**OTHER PAYMENT METHODS:**

If you are not eligible for financial support you will need to pay for the course privately which could include a contribution from your employer. For more information, visit: [www.esc.ac.uk/fees-and-student-loans](http://www.esc.ac.uk/fees-and-student-loans).

**WHERE CAN IT LEAD?**

HNCs provide a nationally recognised qualification offering career progression and professional development for those already in employment. Through developing your abilities, you could demonstrate the potential to move into administrative, supervisory and eventually management roles. It is also a well-regarded qualification for progression to the second year of an Honours Degree at some universities.

**HOW TO APPLY:**

Applications must be made via UCAS at [www.ucas.com](http://www.ucas.com) and search East Surrey College – until Clearing is entered on 30 June 2022. If you have any outstanding queries, please contact our Client Services team on 01737 788444, or email: [clientservices@esc.ac.uk](mailto:clientservices@esc.ac.uk).

**Disclaimer:**

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact Client Services on 01737 788444.

