

DURATION, DAY, DATE AND TIME OF THE COURSE:

50 weeks, Tuesdays and Thursdays starting on Tuesday 20 September 2022, 17:30 - 21:00.

VENUE:

We are working in partnership with Mindful Education to create a suite of AAT blended learning courses that provide flexible study options. Combining online learning with face-to-face lessons in the classroom at East Surrey College, Gatton Point, London Road, Redhill RH1 2JX.

PRIOR KNOWLEDGE/SKILLS REQUIRED:

You must have a sound knowledge of accounting principles to undertake the AAT Level 4 programme.

ENTRY REQUIREMENTS:

Achievement of an AAT Level 3 Advanced Diploma in Accounting is essential.

WHAT QUALIFICATIONS WILL I GET?

AAT Level 4 Professional Diploma in Accounting.

COURSE DESCRIPTION:

This AAT (Association of Accounting Technicians) professional level course is a higher-level accounting qualification. If you successfully complete this qualification and fulfil the AAT's work experience requirements, you can apply for AAT full membership and achieve professional AAT Accountant status. Working with East Surrey College, Mindful Education provide a unique, interactive online learning package. This delivers key knowledge and skills in a variety of ways, allows students to test their knowledge and ask questions which are monitored by tutors. This also ensures that tutors can ensure face-to-face contact which focuses on the key areas that students need support with.

Our range of part-time professional courses offers the best of both worlds, requiring less time in College than traditional classroom-only courses, and allowing students to choose how, when and where they want to study.

Please note: A proportion of this course will be delivered online.

UNITS/TOPICS COVERED:

You will study units including:

- Management Accounting: Budgeting
- Management Accounting: Decision and Control
- Financial Statements of Limited Companies
- Accounting Systems and Controls
- Professional Diploma Synoptic Assessment

Optional units - select two of the following (subject to availability):

- Business Tax
- Personal Tax
- External Auditing
- Cash and Treasury Management
- Credit Management

TYPE OF ASSESSMENT:

This course is assessed through computer-based exams and a synoptic assessment, which draws on and assesses knowledge and understanding from across the qualification.

EQUIPMENT NEEDED:

Books, pen, paper, calculator, access to the internet, a quiet place to work from home, and a device such as a PC/laptop or tablet.

WHERE CAN IT LEAD?

The accountancy skills developed by studying this qualification will enable you to seek employment with confidence, and/or to progress to study chartered accountancy.

COURSE FEE:

£2,573 Standard Fee / £2,881 Full Fee

If you are 19+ on 31 August 2022 and studying a Level 3, 4, 5 or 6 qualification, an Advanced Learner Loan may be available for this course. Please call Client Services on 01737 788444 for details or visit www.gov.uk/advanced-learner-loan for more information on how to apply.

If you are 19+ on 31 August 2022 and meet the ESFA (Education & Skills Funding Agency) residency criteria, the standard fee will apply unless you qualify for free tuition.

The full fee will apply if you are aged 19+ on 31 August 2022 and you do not meet the ESFA residency criteria or if there is no Government funding for this qualification.

Contact Client Services for advice and guidance on funding and eligibility. Please be aware that there may be additional costs for materials.

ADDITIONAL COSTS:

Course textbooks – you will be required to purchase your own books. Your tutor will advise you which books need to be purchased during your first lesson.

Re-sit fees – If you are unsuccessful in an assessment you will be required to pay a re-sit fee.

AAT membership - Students will need to join the professional body, Association of Accounting Technicians (AAT) as a student member, within 4 weeks of starting the course. This fee is paid direct to the AAT. You will be unable to take any assessments without this membership.

WHAT TO DO NEXT:

If you have any outstanding queries please contact our Client Services team on 01737 788444 or at clientservices@esc.ac.uk.

To apply online for this course please visit www.esc.ac.uk.

Disclaimer:

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact Client Services on 01737 788444.

