

### DURATION, DAY, DATE AND TIME OF THE COURSE:

This course is offered throughout the year (dares tbc). This is a part-time programme lasting for 15 weeks.



### VENUE:

This course is offered at East Surrey College.

### ENTRY REQUIREMENTS:

You need to demonstrate Level 2 in English. It is recommended trainee IQAs hold a recognised assessing qualification at level 3. Trainee IQAs must have access to assessors assessing learners completing vocational qualifications in order to generate the evidence required to complete this qualification.

### WHAT QUALIFICATIONS WILL I GET?

On successful completion of this course students will achieve a Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice (City & Guilds – 12 credits).

### COURSE DESCRIPTION:

This Level 4 Award focuses on internal quality assurance processes and practice and is intended for those who wish to work in quality assurance in a wide range of environments such as further education (FE) colleges, independent training organisations or local authorities.

### DELIVERY MODEL:

A combination of face-to-face lessons in the classroom, remote delivery via Teams, one-to-one tutorials.

### UNITS/TOPICS COVERED:

The Award in the Internal Quality Assurance of Assessment Processes and Practice (IQA) Level 4 for practitioners who conduct internal quality assurance of the assessment process, comprises two units:

- 401 – Understanding the Internal Quality Assurance of Assessment Process and Practice (6 credits)
- 402 – Internally assure the Quality of Assessment (6 credits)

*Other combinations of these units are also available. Please contact us if you require further information.*

### TYPE OF ASSESSMENT:

You will be assessed by a combination of knowledge tasks, professional discussion-based tasks and a theory-based task, along with practical activities relating to quality assuring assessment.

### EQUIPMENT NEEDED:

Access to a computer/laptop.

### WHERE CAN IT LEAD?

The qualification allows candidates to progress into employment as teachers/trainer. You can transfer three credits to Certificate in Education and Training (CET) Level 4.

Progression routes:

- Award in Education and Training (AET) Level 3
- Certificate in Education and Training (CET) Level 4
- Diploma in Education and Training (DET) Level 5



**COURSE FEE:**

Standard Fee £620 / Full Fee £1,292

If you are 19+ on 31 August 2024 and studying a level 3, 4, 5 or 6 qualification, an Advanced Learner Loan may be available for this course. Please call Client Services on 01737 788444 for details or visit [www.gov.uk/advanced-learner-loan](http://www.gov.uk/advanced-learner-loan) for more information on how to apply.

If you are 19+ on 31 August 2024 and meet the ESFA (Education & Skills Funding Agency) residency criteria, the standard fee will apply unless you qualify for free tuition.

The full fee will apply if you are aged 19+ on 31 August 2024 and you do not meet the ESFA residency criteria or if there is no Government funding for this qualification.

Contact Client Services for advice and guidance on funding and eligibility. Please be aware that there may be additional costs for materials.

**WHAT TO DO NEXT:**

If you have any outstanding queries, please contact our Client Services team on 01737 788444 or at [clientservices@esc.ac.uk](mailto:clientservices@esc.ac.uk).

To apply online for this course, please visit [www.esc.ac.uk](http://www.esc.ac.uk).

**Disclaimer:**

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact Client Services on 01737 788444.

