

VENUE AND DURATION OF COURSE:

East Surrey College, Gatton Point, Redhill, RH1 2JX, 1 year Full-time.

ENTRY REQUIREMENTS:

ESOL Entry 3 Skills for Life Certificate/s and/or ESOL Assessment & Interview.

WHAT QUALIFICATIONS WILL I GET?

- ESOL Level 1 ASCENTIS Skills for Life Certificate (Speaking, Listening, Reading & Writing)
- Award in Employability Level 1
- Functional Skills Maths

COURSE DESCRIPTION:

This course is suitable for 16-18 year-old students who have gained appropriate English reading and writing skills, and are confident at expressing themselves in English. They should have a wide use of vocabulary and be able to maintain a conversation and contribute constructively to a discussion. They should have the ability to follow and use verbal and non-verbal communication in context to convey meaning and show understanding of turn taking.

Students should be able to read and obtain information from unfamiliar, but not highly technical, sources. This course will support them in improving their work prospects and employability and, should they desire, enable them to train in a chosen vocational area or profession. Students will also be studying Maths and practising IT skills. They will be working towards achieving ESOL Level 1 (Speaking, Listening, Reading & Writing) Ascentis, an Award in Employability Ascentis and Maths certificate/s from Edexcel Awarding Body or GCSE Maths.

This course will equip students with a range of useful skills which will increase their future employability. In order to achieve the qualification, all students will have to undertake a Work-Related Project and Work Experience. This is an invaluable experience for young students giving them a sound preparation for their future in the workplace.

UNITS/TOPICS COVERED:

Some examples of the topics covered are: grammar (all verb tenses), writing emails and formal letters, and understanding text types. Effective Personal Skills (social interaction through spoken language and body language and special attention will be given to pronunciation and phonology), communication skills, personal development, local businesses and organising & running an event.

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Students will work on the following skills:

- Speaking to communicate different information clearly – formal & informal
- Pronunciation, stress and intonation
- Engaging in discussion and expressing opinions
- Listening for detail and responding in different situations
- Reading and comprehension of a variety of texts
- Specialised vocabulary for business
- Writing different types of texts: formal and informal, emails, reports, and applying the process of planning and proof-reading
- Team-working

Mandatory Group A Units:

- A1 Being Organised
- A2 Developing a Personal Progression Plan

Group B Units:

B5 Finding Out About Businesses in Your Area

- B8 Creating a Visual Display
- B10 Contributing to Running an Event
- B12 Communicating with Customers

TYPE OF ASSESSMENT:

- ESOL Speaking, Listening, Reading & Writing paper-based assessment
- Award in Employability – Assessed through coursework (Portfolio and Evidence)
- Functional Skills paper-based or online

EQUIPMENT NEEDED:

Ring binders, A4 notebooks, pen (black), pencil, felt-tip pens, rubber, ruler, calculator, Student's English Dictionary (Cambridge or OUP) and a USB memory stick. A Course Book and Work Book will also be required. A schoolbag is essential and should be big enough to contain an A4 folder and stationery.

WHERE CAN IT LEAD?

The qualification is graded and there are a minimum number of points that learners must achieve to gain this award. All mandatory units must be passed. Completing and achieving the required points means you can be considered to move onto a Level 2 Business or Vocational course, or employment at a junior level.

COURSE FEE:

If you are under 19 on 31/08/2019, tuition is free. If you are 19 or over, please consult Client Services for advice and guidance on funding and eligibility.

Please be aware that there may be additional costs for equipment and educational visits. This information will be available from the curriculum staff at interview.

WHAT TO DO NEXT:

If you have any outstanding queries, please contact our Client Services team on 01737 788444 or at clientservices@esc.ac.uk.

To apply online for this course please visit www.esc.ac.uk.

Disclaimer:

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate. Should you require this leaflet in a different format please contact Client Services on 01737 788444.

