

THE CORPORATION OF EAST SURREY COLLEGE

LEARNING AND QUALITY COMMITTEE

PART TWO MEETING HELD ON FRIDAY 27 NOVEMBER 2020, VIA MICROSOFT TEAMS

Meeting commenced: 14.00

Meeting ended: 14.45

Present

Liz Rushton	Independent Member	Chair
Jayne Dickinson	Chief Executive (College Group) Principal ESC	
Colin Monk	Independent Member	
Grace Marriott	Independent Member	
Anne Smith	Independent Member	
Bob Pickles	Independent Member	
Natalie Watkins-Khan	JRC Staff Member	
Leo Fox	ESC Student Member	

Apologies for absence

Simon Potten	Independent Member
Lily Franklin	ESC Staff Member
Carmen Dowling	JRC Student Member

In Attendance

Andrew Baird	Chair of the Corporation
Kevin Standish	Principal JRC & Quality Lead (College Group)
Jyoti Baker	Chief Operating Officer

Clerk to the Committee

Sue Glover	Director of Governance
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LQC.54.20 Declaration of Interests

Members were reminded of the need to declare any personal or financial interest in any item to be considered during the meeting.

LQC.55.20 Apologies for Absence

Apologies for absence were received from

Simon Potten	- business commitments
Lily Franklin	- business commitments
Carmen Dowling	- personal commitments

Agreed

The Learning and Quality Committee agreed to receive the apologies for absence.

LQC.56.20 Termly Quality & Standards Reports for East Surrey and John Ruskin Colleges: Autumn Term 2020

The Principal (JRC) Quality Lead (College Group), presented for information a report, which provided an Executive Summary and an analysis on the current activities and priorities of both Colleges in respect of the Autumn Term 2020

Members were updated on the following key areas for each College:

- Retention, pass and achievement rates for 2019/20 by
 - age and level – OSC
 - age and ethnicity – OSC
 - gender
 - learning difficulty or disability
 - 16-18s eligible for free meals
 - students with an EHCP
 - children that are Looked After (CLA)
 - students that receive bursary support
 - students that are young carers
 - students that are care leavers
 - aged 16-18 by department/campus
 - aged 19+
 - apprenticeships
- Work Experience/Industry Placement Progress
- Employer Engagement Activities
- Subcontractor monitoring
- Stakeholder/student voice
- Annual complaints analysis 2019/20

Members discussed issues arising from the report, noting in particular

- Retention and achievement rates for 2019/20
 - for ESC, JRC and subcontractors Academy of Music and London Learning Consortium, the headline achievement rate for 16-18 is 84.5%, which is 0.1% below 2018/19 and 1.1% above the national rate and ACM at 92.0%
 - excellent achievement rates were reported across many departments with
 - at ESC, Engineering 92.6%, BHB which includes hair, beauty, travel, achieved 86.0% and Reigate School of Art 86.6%
 - at JRC, the level 2 and 3 vocational provision achieved 90.0%
 - departments that fell below the national 16-18 achievement rate of 83.4% were
 - at ESC, LSK (Life Skills), MET (Maths, English, ESOL) and TCO (Construction)
 - at JRC, FCT which includes English, Maths, ESOL and level 1 learning
- Most ethnic groups for 16-18 year olds were close to their respective national achievement rate, however 12 of the 19 ethnic groups for adults were below their respective achievement rate
- For 16-18 male achievement declined by 0.1% while female achievement remained static
- 16-18 learners that have declared a learning difficulty or disability have an identical achievement rate as learners without a difficulty/disability
- Apprenticeship achievement has improved considerably when compared with 2018/19 with 135 apprentices achieving which is a 66.5% achievement rate and above the national rate of 64.7%
- Various work experience and industry activities and job fairs have been run, despite the national lockdown and successful and extensive work continues with employers to generate new business

- Feedback from enrolment – ESC conducted a short survey of students to establish their enrolment experience which was very positive
- Annual Complaints analysis for 2019/20 – it was noted that all but a few complaints have been resolved

In discussion, members commented on the potential negative impact on disadvantaged students who do not have access to equipment during lockdown and were advised that the College has loaned a significant number of laptops to students. However, the concern is for students who are struggling to find quiet places to work and the College is doing a tremendous job to engage with those students to support them.

The Committee thanked the Principal (JRC) Quality Lead (College Group) for a very informative report.

Agreed

The Learning and Quality Committee agreed to receive and note the report.

LQC.57.20 College Quality Improvement Plan 2019/20

The Principal (JRC) Quality Lead (College Group) presented, for consideration and approval, the final College Quality Improvement Plan (QIP) 2019/20.

Members were advised that the QIP had been approved at the meeting of the Corporation Board held on 9 July 2020 and is submitted for the final 'sign off' by the Committee, following an update of progress during the remainder of the Summer Term 2020 and achievement data finalised in October 2020.

The Committee was reminded that, due to the poor achievement outcomes of apprenticeships delivered by subcontractors on behalf of John Ruskin College, the whole college apprenticeship performance fell just below the minimum levels of performance set by the ESFA for 2017/18. The ESFA required the College to submit an action plan to address these deficiencies, which was subsequently submitted. It was noted that the main action was to cease all apprenticeship subcontracting exclusively at JRC which was done within 6 months of the college merger.

Resolved

The Learning and Quality Committee approves and commends to the Corporation Board, the College Quality Improvement Plan 2019/20 for final 'sign off' for both colleges.

LQC.58.20 Student Performance Targets 2020/21

The Principal (JRC) Quality Lead (Cross College) presented, for consideration and approval, a report, which provided an overview of how the college has performed against key targets in 2019/20 and targets set for 2020/21.

The Committee was reminded that three student and apprentice targets were set for 2019/20

- Target 1 – every qualification to exceed the national achievement rate by 3%
- Target 2 – learner attendance to timetabled sessions to meet the minimum 90% target
- Target 3 – learner punctuality to timetabled sessions to meet the minimum 95% target

It was noted that the national achievement rates are generated by government by establishing the number of learners that accessed a specific qualification divided by the total number that achieved the qualification in the previous year.

Members reviewed the detail of the report, noting

- Achievement rates compared with national rates 2019/20
- 16-18 classroom achievement
- Courses that were well below the NR at ESC and JRC
- Courses that had a very high achievement at ESC and JRC
- New qualifications that did not have a national achievement rate
- 19+ classroom achievement
- Apprenticeship achievement
- Attendance and punctuality at both colleges

It is proposed that the three student and apprentice targets for 2019/20 are retained for 2020/21 and that the level 3 value added target is that all courses are graded as in the top 25% nationally. In discussion, members agreed that these remain appropriate and should be retained for 2020/21. Members also thanked The Principal (JRC) and Lead Quality (Cross College) for the additional information presented within the format of this year's report.

Members noted the impact measures arising from the report.

Resolved

The Learning and Quality Committee approve and recommend for approval by the Corporation Board the Student Performance Targets for 2020/21.

LQC.59.20 Any Other Business

There was no other business.

LQC.60.20 Schedule of Meetings: 2020/21

Thursday 21 January 2021

Thursday 25 February 2021

Thursday 17 June 2021

All meetings commence at 16.00

As there was no further business, the Chair declared the meeting closed.

Signed as a correct record:



Date: 21 January 2021