



THE CORPORATION OF EAST SURREY COLLEGE

SEARCH AND GOVERNANCE COMMITTEE

EXTRAORDINARY MEETING HELD ON THURSDAY 26
APRIL 2012

Meeting commenced: 18.05

Meeting ended: 18.40

PRESENT

Mrs Margaret Davey

Independent Member

Mr Ray Elgy

Independent Member

Dr Barbara Spittle

Independent Member

Chair

Mrs Jayne Dickinson

Principal and Chief Executive

APOLOGIES FOR ABSENCE

Ms Jacqui Preston

Support Staff Member

CLERK TO THE COMMITTEE

Mr Melvyn Cass

Clerk to the Corporation

SGC.16.12 DECLARATION OF INTERESTS

Members and officers were reminded of the need to declare any personal or financial interest in any item to be considered during the meeting.

SGC.17.12 APOLOGIES FOR ABSENCE

Apologies for absence were received from one member of the Committee:

Ms Jacqui Preston - family commitments

The Committee agreed to accept the apologies for absence.

SGC.18.12 INTERVIEW FOR APPOINTMENT AS EXTERNAL CO-OPTED MEMBER OF THE AUDIT COMMITTEE

The Chair informed members that the application of Mrs Isobel Wallace had been referred to the College from the School Governors' One Stop Shop (SGOSS).

The Chair advised that Mrs Wallace had attended College in the Spring Term to be given the opportunity to look around the College and to meet and question the Chair, the Principal and Chief Executive and the Clerk to the Corporation.

18.20 Mrs Isobel Wallace joined the meeting.

The Chair welcomed the applicant to the meeting and, following introductions, indicated the basis on which the Search and Governance Committee would give consideration to her application.

Members interviewed Mrs Wallace relative to her completed SGOSS Application Form and curriculum vitae. At the conclusion of the interview, Mrs Wallace was invited to ask questions of the Committee and to affirm her continued candidacy for appointment. Mrs Wallace confirmed her continued candidacy.

At the conclusion of the interview, the Chair thanked Mrs Wallace for her attendance and indicated that the decision of the Committee would be communicated within

twenty four hours.

18.35 Mrs Isobel Wallace left the meeting.

Members discussed the application of Mrs Wallace relative to

- the responses to the set of questions asked by the members of the Committee
- the relevance of the experience Mrs Wallace would bring to the Audit Committee
- the skills and diversity requirements of the membership of the committees of the Corporation Board
- the future potential of Mrs Wallace for membership of the Corporation Board

RESOLVED

The Search and Governance Committee recommends to the Corporation Board that Mrs Isobel Wallace is appointed External Member of the Audit Committee.

As there was no further business, the Chair declared the meeting closed.

SIGNED AS A CORRECT RECORD:

A handwritten signature in black ink, appearing to read 'B. M. Smith', is written over the printed text 'SIGNED AS A CORRECT RECORD:'. The signature is cursive and includes a period at the end.

DATE: 10 May 2012