



# **Introduction to College Life**

**2023-24**

- **'Freedom' in comparison to a school environment- uniform, no bells, unstructured time**
- **Wide variety of vocational courses and a well resourced campus including workshops, salons, recording studios, darkrooms, gym, sports hall**
- **Diverse environment- College community includes adults, apprentices, HE students, 14-16 year olds**
- **Timetable- 3 full days a week (excluding T levels)**
- **Expectation of Independent Learning (ALP)**
- **Expectation of learning/employability behaviours- PPE and Health and Safety**

- **All 16- 18 year olds are placed on a 'Study Programme'**
- **This includes a vocational 'main' qualification with a course leader- this is a key contact for parents/carers**
- **Maths and English if needed (for all who have not achieved grade 4/FS level 2). Those eligible for November resits will be calculated by number of points away from grade 4 and attendance**
- **Tutorial- 1.5 hours a week to cover PHSE and careers as well as one to ones**
- **Enrichment offer- Tuesday/Thursday afternoons as well as Weds for sports (football/Netball/Basketball) Social Action, volunteering, trips and visits are specific to the course**

- **All Study Programme students have at least 35 hours of work placement as part of their programme. Students must inform their tutors/work placement team of their placement so we can complete a risk assessment and ensure the suitability of the placement.**
- **T Levels and Health and Social Care students have considerably more**
- **Students are supported to find placements if they have not done so via our work placement coordinator team**
- **Many curriculum areas will have a 'block week' for work placement which will be discussed with students during induction**
- **The college has 3 qualified Careers Advisors who offer both group and one to one support- this is open to all active learners and anyone in the local community**
- **Please use this link to find more details of Work Placement and Careers**

[Careers Hub | East Surrey College \(esc.ac.uk\)](#)

[Careers Hub | John Ruskin College](#)

- **Safeguarding Team**
- **Well-being Team**
- **Counselling provision**
- **Links with community resources**
- **Bursary** [studentbursary@osc.ac.uk](mailto:studentbursary@osc.ac.uk)
- **Access to a range of support resources through the Well-being Hub on College Website**

[Wellbeing Hub | East Surrey College | East Surrey College \(esc.ac.uk\)](#)

[Wellbeing Hub | John Ruskin College | John Ruskin College](#)

- **ALS**
- **EHCP**
- **Discussion of need**
- **Assistive Technology**
- **Exam Access Arrangements**
- **Learning Support Assistants**
- **Specialist Study Skills**
- **Trusted Adult**
- **Safe Place**

- **What parents can expect:**
- **Email from course leader in first 4 weeks to establish contact**
- **Details of course leader, programme manager, curriculum administrator to help answer any queries as they arise**
- **Access to Parent Portal so you can see some information about your young person's progress including attendance and individual targets**
- **2 parents' evenings (November/February)- virtual and F2F options**
- **Active involvement in Support and Intervention process from stage 1**
- **Telephone call if student is sent home/suspended**
- **Immediate contact in case of any incident impacting on safety/wellbeing of your young person**
- **Please use the website for updates on college closures due to adverse weather or other reasons, term dates and upcoming college events**
- **GDPR for over 18s- as soon as your young person turns 18, we must ask for permission to communicate with parents and this may be refused**

- **If you have a complaint or query that has not been resolved through your key contacts, please use this email address:**
- **[Complimentsandcomplaints@esc.ac.uk](mailto:Complimentsandcomplaints@esc.ac.uk)**
- **[Complimentsandcomplaints@johnruskin.ac.uk](mailto:Complimentsandcomplaints@johnruskin.ac.uk)**
- **We also love compliments about our hard working teachers and support staff, and will always pass these on!**



- **Did you know that we have a wide variety of courses for adults? many of these are subsidised or free:**
- **Maths and English short courses and qualifications**
- **Leisure (Languages, Creative Crafts)**
- **Counselling**
- **Bookkeeping and AAT**
- **Hair and Beauty**
- **Construction**
- **Early Years**
- **Access to HE**
- [Part-time Courses | John Ruskin College | John Ruskin College](#)
- [Part-time Courses | East Surrey College | East Surrey College \(esc.ac.uk\)](#)

- **Please have a look at our vacancies- we routinely recruit for invigilators and learning support assistants.**
- **We are also interested in bringing in industry experts to support the delivery of our vocational programmes**
- **<https://careers.esc.ac.uk/home.html>**