EAST SURREY COLLEGE
ORBITAL SOUTH COLLEGES

PART-TIME COURSE GUIDE
Sept 2021 – June 2022

MANY COURSES ARE FREE FOR JOBSEEKERS!

Qualifications, Career & Leisure Courses for Adults

PROGRESS YOUR CAREER > RETURN TO WORK > DEVELOP A NEW SKILL

Part-time courses at East Surrey College

Looking to learn a new skill, improve your career prospects or simply want to get out and try something new?

Be inspired by our range of Part-time courses for adults of all ages (19+) and abilities. Many of our courses are FREE, subject to your circumstances and household income and it's really easy to apply or enrol online.

There's also a range of English and Maths courses which you can study for FREE to gain essential skills for employment.

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VISIT US ONLINE AT ESC.AC.UK TO VIEW & APPLY

AUTUMN TERM 2021
6 Sept – 16 Dec
HALF TERM: 25 – 29 Oct

SPRING TERM 2022
4 Jan – 1 April
HALF TERM: 14 – 18 Feb

SUMMER TERM 2022
19 April – 20 June
HALF TERM: 30 May – 3 June

How to Apply or Enrol

It's really easy to apply or enrol on a Part-time course:

ONLINE

Leisure courses: it's easy to BOOK and pay online at **www.esc.ac.uk** for all leisure and non-qualification courses.

Qualification courses: when you APPLY online for a Part-time qualification marked Q a member of our Client Services team will contact you to arrange an interview to progress your application.

BY TELEPHONE

Call **01737 788444** and a member of our Client Services team will assist you. They can also give you additional course information, advice and guidance.

Phone lines are open: Monday to Friday during Client Services opening hours.

IN PERSON

Come into College and speak to our Client Services team during opening hours, or visit our **LATE ENROLMENT EVENT** on **Saturday 4 September 10:00 – 13:00** to apply for a course or complete your enrolment.

What will you need to enrol?

- Details of the course(s) you are interested in
- Payment for your course
- Proof of benefits/payslips if applicable
- Proof of residency (Non UK citizens)

Open Events

Our Open Events take place throughout the year and are an excellent opportunity for you and your family to look around the College, talk to tutors and find out about our courses and the support services we offer.

Wednesday 22 September 2021	**17:30 – 20:00**
Thursday 14 October 2021	**17:30 – 20:00**
Saturday 13 November 2021	**10:00 – 14:00**
Wednesday 23 February 2022	**17:30 – 19:30**
Saturday 11 June 2022	**10:00 – 12:30**

CLIENT SERVICES OPENING HOURS

TERM TIME:
Monday: 08:30 – 16:00
Tuesday – Thursday: 08:30 – 18:30
Friday: 08:30 – 16:00

OUTSIDE TERM TIME:
Monday – Friday: 09:00 – 17:00

We are closed on Bank Holidays

PRE-REGISTER for Late Enrolment & Open Events to save time on the day >>
www.esc.ac.uk

IMPORTANT INFORMATION: Your enrolment will only be finalised once payment and a completed, signed enrolment form have been received. Original or certified copies of all relevant documentation will be needed for enrolment onto a course where payment is discounted due to being in receipt of a means-tested benefit. See page 5 for details of the College's refund and cancellation policy.

Fees and Funding

As an adult student you may be eligible for financial support depending on your circumstances. You may be entitled to FREE or subsidised tuition fees, even if you are working.

Our Client Services advisors can help you access a range of funding to help with course fees, and for use towards equipment, travel or childcare. The amount of funding will vary depending on your household income and the course you want to study.

QUALIFICATION COURSE FEES

Free Maths & English courses

Courses will be FREE if you are 19+ and do not already have a grade 4/C (or above) in Maths or English GCSE.

Standard Fee

The Standard Fee will apply If you are aged 19+ on 31 August 2021 and meet the ESFA (Education & Skills Funding Agency) residency criteria, unless you're eligible for financial support.

For Level 2 courses (or below) the Government will co-fund your fees if you are aged 19+ on 31 August 2021 and meet the ESFA residency criteria. The fee you pay equates to approximately 50% or less of the Full Fee.

Full Fee

Full Fee will apply if you are aged 19+ on 31 August 2021 and you do not meet the ESFA residency criteria.

You may also need to pay additional fees based on the course eg assessment fees.

Full Fee also applies if there is no Government funding for this qualification.

Free Tuition for students aged 19+

FREE tuition may apply if you satisfy one (or more) of the criteria below:

- You are working and earn less than £17,374.50 (annual gross salary), or £21,157.50 if you are resident within the GLA* area.
- Aged 19-23, studying or working towards your first full Level 2 qualification.
- Aged 19-23, studying your first full Level 3 qualification.
- Aged 19+, you do not have a full Level 3 qualification and are completing a qualification on the National Skills Fund (NSF) list.

If you are in receipt of benefits

FREE tuition may apply if you are aged 19+ and satisfy one (or more) of the criteria below:

- In receipt of Job Seekers Allowance (JSA), including those with NI credits only.
- In receipt of Employment and Support Allowance.
- You live outside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £345 a month, or £552 if you have a joint claim with your partner.
- You live outside the GLA* area, are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £345 a month, or £552 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.
- You live inside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £343 a month, or £549 if you have a joint claim with your partner.
- You live inside the GLA* area, are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £343 a month, or £549 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.

Remember, it's always worth checking with our Client Services team to see what support you could be entitled to, as the rules and guidance can be complex.

**GLA (Greater London Authority) area is the area within the M25 – exact eligibility is based on postcode and subject to change, call Client Services on 01737 788444 to confirm.*

Advanced Learner Loans

If you are aged 19+ on 31 August 2021, an Advanced Learner Loan could help pay for the cost of studying a Level 3 course or above (if you do not qualify for FREE tuition). The minimum loan amount is £300 and is provided by the Government. Our advisors can help you to apply.

- FINANCIAL HELP FOR THOSE STUDYING LEVEL 3, 4, 5 OR 6 COURSES
- NO INCOME OR CREDIT CHECKS
- REPAYMENTS DON'T START UNTIL AFTER THE END OF YOUR COURSE
- NO REPAYMENTS UNTIL YOU EARN MORE THAN £27,295

Courses in this guide which qualify for an Advanced Learner Loan are marked with ▲

FOR MORE INFORMATION VISIT: www.gov.uk/advanced-learner-loan or call Client Services on 01737 788444

LOAN BURSARY FUND
You may also be eligible for an Advanced Learner Loan Bursary for additional help with equipment, childcare and travel to College.

LEISURE COURSE FEES

Standard Fee

The Standard Fee will apply if you are aged 19+, unless you qualify for a concessionary fee.

If you are in receipt of benefits

FREE tuition will apply if you are aged 19+ on 31 August 2021, are taking a leisure course in the current academic year (note: you may be required to pay a small materials charge) and meet one of the following criteria:

- You are working and earn less than £17,374.50 (annual gross salary), or £21,157.50 if you are resident within the GLA* area.
- You live outside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £345 a month, or £552 if you have a joint claim with your partner.
- You live outside the GLA* area and are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £345 a month, or £552 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.
- You live inside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £343 a month, or £549 if you have a joint claim with your partner.
- You live inside the GLA* area and are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £343 a month, or £549 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.

**GLA (Greater London Authority) area is the area within the M25 – exact eligibility is based on postcode and subject to change, call Client Services on 01737 788444 to confirm.*

PAYMENTS, REFUNDS & CANCELLATIONS

Payments

To qualify for free tuition or a concessionary fee, suitable evidence must be supplied when you enrol. For those with learning difficulties or disabilities we will need to see a copy of your EHCP. For JSA, ESA, Universal Credit or other means-tested benefits, evidence must be supplied as an official letter (eg from a Government department), dated not more than 3 months prior to enrolment, as well as your National Insurance number. For those on a low income, evidence of your 3 most recent payslips must be provided. If you do not qualify for free tuition, payment must be made on the day when you enrol. Instalment plans are available for courses that cost £400 or more.

Refunds

You will not normally be entitled to a refund unless your course is cancelled by the College. If in exceptional circumstances a written request for a refund is agreed, an administration fee of £30 will be applied, please refer to the Refund Policy at www.esc.ac.uk/fees-and-funding. East Surrey College will abide by the Terms and Conditions of the Consumer Contracts Regulations.

Cancellations

We may have to cancel sessions of courses in circumstances beyond our control, such as power failure, extreme weather or sudden staff sickness. The fee you pay is for the whole course, not a set number of weeks and hours. In the event of a cancelled session, we endeavour to ensure that any missed content is covered in the remaining available weeks.

Support Services

HOW CAN WE HELP?

If you would like further advice about support, or if you require alternative viewing formats, loop systems or minicom, please contact Client Services on 01737 788444.

The College has wheelchair access and if you require reasonable adjustments or support in class, please contact the ALS team to discuss what is available.

The College provides a confidential self-referral counselling service for students – for more information visit www.esc.ac.uk/wellbeing-hub or speak to Client Services.

Our disability statement and equal opportunities statement can be viewed at www.esc.ac.uk.

ADVICE AND GUIDANCE

You can book an appointment with a careers advisor for information, advice and guidance to help you make decisions on learning, training and work,

Call 01737 788444 to access help with career planning, course options or assessing your skills.

CHILDREN

We do not admit children under 16 to classes, except where a course is specifically provided for them.

NO SMOKING POLICY

Smoking (including electronic cigarettes and vapes) is not permitted on any College site including the car parks.

* FREE GYM Membership for the duration of your course. All students must complete an induction prior to using the gym. For more information and to book, email: enrichment@esc.ac.uk.

Facilities

EAST SURREY COLLEGE is a unique venue in the heart of Redhill with well equipped, state-of-the-art facilities including meeting rooms, hall space, sports facilities, media production suites and much more!

FREE GYM MEMBERSHIP
for all students*

THE LRC – The Learning Resource Centre is located at GATTON POINT NORTH and is open to all our students with access to:

- AUDIO-VISUAL RESOURCES
- BOOKS AND MAGAZINES
- PC/INTERNET ACCESS (including eZone and online learning resources)
- PRINTING AND SCANNING
- QUIET STUDY AREAS
- GROUP WORK SPACES

PARKING – Free parking is available to students during the day at the GATTON POINT SOUTH car park via Claremont Rd. Parking at the main GATTON POINT NORTH car park is available from 17:00 (Tues – Thurs) and all day Saturday.

Disabled parking and electric car points are located in the main car park.

Parking is subject to availability and may be suspended at any time. The College does not accept liability for any accident or damage that occurs in the College car parks.

HAIR & BEAUTY SALON
open to the public – see page 31

EAST SURREY COLLEGE
ORBITAL SOUTH COLLEGES

Reigate School of Art
ORBITAL SOUTH COLLEGES

QAA
UK Quality Assured

Study locally for a University Level qualification

Achieve your career goals with a range of benefits including lower tuition fees, small class sizes and flexible entry requirements. We offer a range of University Level qualifications including Degrees and Foundation Degrees (delivered in partnership with the University of Chichester), HNCs, HNDs, Professional courses and Higher/Degree Apprenticeships.

SUBJECTS AT UNIVERSITY LEVEL:

ART, DESIGN & MEDIA
Graphic & Digital Design*
Photography*
Sound & Music Production*
Theatrical, Media & Special Effects Make-Up

BUSINESS & IT
Internet Software Development*
Management*

CONSTRUCTION
Construction & the Built Environment
Quantity Surveying*

EARLY YEARS
Early Years*

ENGINEERING
Electrical/Electronic Engineering
Electrical Power Networks & Distribution Engineering
Embedded Electronic Engineering
Engineering (General)
Mechanical Engineering

PUBLIC SERVICES
Public Services

SPORT
Sport & Exercise Science

** Degree programmes are delivered in partnership with:*

UNIVERSITY OF CHICHESTER

ACCESS TO HE COURSES

ACCESS TO HE courses are an excellent option if you are planning to study at University Level but don't hold a suitable Level 3 qualification.

DO YOU WANT TO GAIN A QUALIFICATION WHILE EARNING A WAGE?

If so, an Apprenticeship could be right for you. We offer Apprenticeship programmes from **Level 2** up to **Level 7** in a wide range of subjects to anyone aged 16 and over.

An Apprenticeship is an excellent way to access on-the-job training and gain a nationally recognised qualification, plus you can start at any time throughout the year.

Our Employer Services team work with many local and national employers and can help you search for an Apprenticeship vacancy.

Apprenticeships

WE OFFER OVER 60 APPRENTICESHIP PROGRAMMES INCLUDING:

AUTOMOTIVE
Autocare

AVIATION
Ground Operations

BUSINESS & IT
Accounting*
Business Administration
Customer Services
Digital Marketing*
Financial Services
Human Resources*
Infrastructure (IT Support)
Management*
Software Development*
Team Leading/Supervising

CONSTRUCTION
Bricklaying
Building Services*
Carpentry & Joinery
Civil Engineering
Design & Build*
Electrical Installation/ Maintenance
Energy Management
Facilities Services
Ground Work
Housing/Property Management & Maintenance
Painting & Decorating
Plumbing & Heating
Site Engineering*
Site Management*
Site Supervising*
Surveying (Chartered*, Quantity, Technician)

EDUCATION, CHILD & ADULT CARE
Adult Care Work
Early Years
Learning & Skills Teaching*
Teaching Assistant

ENGINEERING
Design & Draughting
Electrical Power Networks*
Embedded Electronic Systems*
Engineering (General)
Fire Emergency & Security Systems Fitting
Maintenance & Operations Manufacturing*
Science Industry Maintenance
Welding

HAIRDRESSING
Barbering
Hairdressing

***Higher and Degree Apprenticeships available**

To view current Apprenticeship vacancies visit: www.esc.ac.uk/apprenticeship-vacancies

For more information get in touch with our Employer Services team:

employerservices@esc.ac.uk **01737 788316**

Apprenticeships

Art, Crafts & Floristry

// LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
CALLIGRAPHY							
Calligraphy Beginners	AADP1X12EXA	Sat	25 Sep	10:00 - 14:00	8	£261	-
	AADP2X65XA	Sat	08 Jan	10:00 - 14:00	8	£261	-
	AADP3X90XA	Sat	23 Apr	10:00 - 14:00	6	£197	-
Calligraphy Taster Day	AADP1X132XA	Sat	27 Nov	10:00 - 16:00	1	£45	-
	AADP2X84XA	Sat	12 Mar	10:00 - 16:00	1	£45	-
Heraldic Art Calligraphy & Illumination	AADP1XCFXA	Fri	24 Sep	10:00 - 16:00	10	£485	-
	AADP2X45XA	Fri	14 Jan	10:00 - 16:00	10	£485	-
	AADP3X50XA	Fri	22 Apr	10:00 - 16:00	8	£389	-
CHRISTMAS CRAFTING							
Christmas Door Wreath Making	AADP1X152XA	Sat	27 Nov	10:00 - 13:00	1	£34	-
	AADP1X20PA	Sat	27 Nov	13:30 - 16:30	1	£34	-
Floristry For Christmas & The Festive Period	AAD0000006	Sat	04 Dec	10:00 - 15:00	1	£34	-

Did you know? English and Maths courses are FREE for adults // See pages 26-27

STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. *(see pages 4-5)*

FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. *(see pages 4-5)*

▲ **ADVANCED LEARNER LOAN** – If you are aged 19+ you can apply for a loan from the Government to help pay for the cost of studying a Level 3, 4, 5 or 6 course. Our advisers can help you to apply. *(see page 5)*

Q **QUALIFICATION** – this is a qualification course and an interview will be required.

Reigate School of Art
ORBITAL SOUTH COLLEGES

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
DRAWING & PAINTING							
Acrylic Painting	AADP3X12BA	Tue	21 Sep	19:00 - 21:00	10	£165	-
	AADP2X11BA	Tue	11 Jan	19:00 - 21:00	10	£165	-
	AADE3X6AXA	Tue	19 Apr	19:00 - 21:00	8	£133	-
Botanical & Natural History – Drawing & Watercolour Painting	AADP1XD0XA	Thurs	23 Sep	11:00 - 16:00	10	£405	-
	AADP3X51XA	Thurs	13 Jan	11:00 - 16:00	10	£405	-
	AADP2X13EA	Thurs	21 Apr	11:00 - 16:00	8	£325	-
Drawing & Painting Techniques	AADE1X88XA	Wed	22 Sep	19:00 - 21:00	10	£165	-
	AADE2X29XA	Wed	12 Jan	19:00 - 21:00	10	£165	-
	AADE3X20XA	Wed	20 Apr	19:00 - 21:00	8	£133	-
Figure Drawing	AADP1X144XA	Wed	03 Nov	13:00 - 15:00	5	£85	-
	AADP1X13AXA	Wed	23 Feb	13:00 - 15:00	5	£85	-
	AADE2X23XA	Wed	20 Apr	13:00 - 15:00	5	£85	-
General Painting Project	AADP1X17EA	Thurs	23 Sep	10:00 - 12:00	10	£165	-
	AADP2X10EA	Thurs	13 Jan	10:00 - 12:00	10	£165	-
	AADP3X10EA	Thurs	21 Apr	10:00 - 12:00	8	£133	-
Portrait Drawing & Painting	AADP1X18EA	Wed	22 Sep	10:00 - 12:00	5	£85	-
	AADP1X19EA	Wed	03 Nov	10:00 - 12:00	5	£85	-
	AADP2X11EA	Wed	12 Jan	10:00 - 12:00	5	£85	-
	AADP2X12EA	Wed	23 Feb	10:00 - 12:00	5	£85	-
	AADP3X11EA	Wed	20 Apr	10:00 - 12:00	5	£85	-

"Superb teacher, supportive and encouraging – challenged and pushed me out of my comfort zone."

PRINTMAKING STUDENT

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE

DRAWING & PAINTING *(cont'd)*

Still Life Drawing & Painting	AADP2X13AA	Mon	20 Sep	10:00 - 12:00	10	£165	-
	AADP3X13AA	Mon	10 Jan	10:00 - 12:00	10	£165	-
	AADP1X17AA	Mon	25 Apr	10:00 - 12:00	7	£117	-
Watercolour Painting	AADP1X1BAA	Tue	21 Sep	10:00 - 12:00	10	£165	-
	AADP2X16AA	Tue	11 Jan	10:00 - 12:00	10	£165	-
	AADP2X17AA	Tue	19 Apr	10:00 - 12:00	8	£133	-

FASHION & TEXTILES

How to Use Your Sewing Machine	AADE2X2FXA	Sat	15 Jan	10:00 - 14:00	2	£69	-
Sewing Alterations For Beginners	AADP3X7EXA	Sat	05 Mar	10:00 - 14:00	2	£69	-
Creative Machine Embroidery	AADP2X66XA	Sat	23 Apr	10:00 - 16:00	1	£45	-

You may be eligible for FREE TUITION
See pages 4-5

STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. *(see pages 4-5)*

FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. *(see pages 4-5)*

▲ **ADVANCED LEARNER LOAN** – If you are aged 19+ you can apply for a loan from the Government to help pay for the cost of studying a Level 3, 4, 5 or 6 course. Our advisers can help you to apply. *(see page 5)*

Q **QUALIFICATION** – this is a qualification course and an interview will be required.

Reigate School of Art
ORBITAL SOUTH COLLEGES

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE

FLORISTRY

Floristry Taster Day	AADP3XE4XA	Sat	23 Apr	10:00 - 13:00	1	£34	-
An Introduction to a Career in Floristry	AADE1X5EXA	Tue	21 Sep	19:00 - 21:00	10	£170	-
	AADE2X45XA	Tue	11 Jan	19:00 - 21:00	10	£170	-
	AADE3X35XA	Tue	19 Apr	19:00 - 21:00	8	£138	-
Floristry For All Occasions Autumn	AADP3XA5XA	Thurs	23 Sep	12:15 - 14:15	10	£170	-
Floristry For All Occasions Spring	AADP3X58XA	Thurs	13 Jan	12:15 - 14:15	10	£170	-
Floristry For All Occasions Summer	AADP3XA0XA	Thurs	21 Apr	12:15 - 14:15	8	£138	-
Floristry For Christmas & The Festive Period	AAD0000006	Sat	04 Dec	10:00 - 15:00	1	£34	-
Floristry For Weddings & Celebrations	AAD0000007	Sat	18 Jun	10:00 - 15:00	1	£34	-
Floristry Level 2 Certificate	AAD0000003	Tue	21 Sep	10:00 - 14:00	33	£883	£2,687 Q

JEWELLERY MAKING

Jewellery Beginners	AADE1X49XA	Thurs	23 Sep	19:00 - 21:00	10	£165	-
	AADE1X48XA	Thurs	13 Jan	19:00 - 21:00	10	£165	-
	AADE2X2AXA	Thurs	21 Apr	19:00 - 21:00	5	£85	-

"I enjoyed the course and have been coming here for 2 years – I learn something new every time. The tutor is really supportive and encourages me to challenge myself."

JEWELLERY BEGINNERS STUDENT

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
PHOTOGRAPHY							
Photography Workshop	AADP3X76XA	Thurs	23 Sep	19:00 - 21:00	10	£165	-
	AADE1X3FXA	Thurs	13 Jan	19:00 - 21:00	10	£165	-
	AADE1X40XA	Thurs	21 Apr	19:00 - 21:00	8	£133	-
PRINTMAKING							
Printmaking Workshop	AADP1XFEXA	Tue	21 Sep	13:00 - 16:00	5	£125	-
	AADP1X11XA	Tue	02 Nov	13:00 - 16:00	5	£125	-
	AADP1XFFXA	Tue	11 Jan	13:00 - 16:00	5	£125	-
	AADP2X12XA	Tue	22 Feb	13:00 - 16:00	5	£125	-
	AADP1X100X	Tue	19 Apr	13:00 - 16:00	5	£125	-
UPHOLSTERY							
Upholstery	AADP3XFEXA	Sat	06 Nov	10:00 - 15:00	5	£180	-
	AADP3XFDXA	Sat	26 Feb	10:00 - 15:00	5	£180	-
	AADP2XA2XA	Sat	23 Apr	10:00 - 15:00	5	£180	-

NEW courses added throughout the year at: www.esc.ac.uk

"The tutor is brilliant, patient and happy to let us loose to just experiment. Thank you so much for doing it during lockdown."

PRINTMAKING STUDENT

STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. *(see pages 4-5)*

FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. *(see pages 4-5)*

▲ **ADVANCED LEARNER LOAN** – If you are aged 19+ you can apply for a loan from the Government to help pay for the cost of studying a Level 3, 4, 5 or 6 course. Our advisers can help you to apply. *(see page 5)*

Q **QUALIFICATION** – this is a qualification course and an interview will be required.

Reigate School of Art
ORBITAL SOUTH COLLEGES

Saturday Arts Academies for 11-14 year olds

Develop creativity & skills with expert tutors

At Reigate School of Art, we want to support young people in exploring their creativity outside of the classroom and help them develop their skills for GCSEs, Further Education and beyond.

These 8 week courses for 11-14 year olds are a fun and exciting way to improve their artistic skills and creativity as well as increase their self-confidence.

The Art & Design course explores various mediums including **drawing, printing, collage** and **3D;** while the Creative Media course covers **film, games design, music** and **photography**.

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
SATURDAY ARTS ACADEMIES FOR 11-14 YEAR OLDS							
Art & Design Academy For 11-14 Years	AADP1X10XA	Sat	02 Oct	10:00 - 12:00	8	£117	-
	AADP2X10XA	Sat	15 Jan	10:00 - 12:00	8	£117	-
	AADP3X10XA	Sat	23 Apr	10:00 - 12:00	8	£117	-
Creative Media Academy For 11-14 Years	AADP1X12XA	Sat	02 Oct	10:00 - 12:00	8	£117	-
	AADP2X11XA	Sat	15 Jan	10:00 - 12:00	8	£117	-
	AADP3X11XA	Sat	23 Apr	10:00 - 12:00	8	£117	-

"I have learned a lot while being able to explore a variety of techniques."

ART & DESIGN ACADEMY STUDENT

Business & Finance

// QUALIFICATIONS
// SKILLS FOR WORK

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
ACCOUNTING								
AAT Accounting Level 2 Foundation Certificate	BBMP1223XA	Tue	14 Sep	18:00 - 21:00	34	£823	£1,560	Q
AAT Accounting Level 3 Advanced Diploma	BBMP1315XA	Tue & Wed	14 Sep	17:30 - 21:00	34	£2,573 ▲	£2,882	Q
AAT Accounting Level 4 Professional Diploma	BBMP1411XA	Tue	07 Sep	17:30 - 21:00	50	£2,573 ▲	£2,882	Q
	BBMP1412XA	Tue	07 Sep	09:15 - 17:00	50	£2,573 ▲	£2,882	Q
AAT Bookkeeping Level 2 Foundation Certificate	BBME1224XA	Thurs	11 Nov	18:00 - 21:00	14	£605	£1,270	Q
HUMAN RESOURCES & MANAGEMENT								
CIPD Foundation Certificate in People Practice Level 3	BBM0000046	Tue	21 Sep	17:00 - 21:00	30	£2,225	-	Q
CIPD Associate Diploma in People Management Level 5	BBM0000045	Wed	15 Sep	17:00 - 21:00	34	£3,130	-	Q
Improving Academic Writing For Higher Learning	BBME2X26XA	Sat	04 Sep	10:00 - 15:00	1	£47	-	

BLENDED LEARNING // *Online study combined with class-based learning*

STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. *(see pages 4-5)*

FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. *(see pages 4-5)*

▲ **ADVANCED LEARNER LOAN** – If you are aged 19+ you can apply for a loan from the Government to help pay for the cost of studying a Level 3, 4, 5 or 6 course. Our advisers can help you to apply. *(see page 5)*

Q **QUALIFICATION** – this is a qualification course and an interview will be required.

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
MARKETING							
Marketing For Small Businesses	BBMP11MKXB	Sat	11 Jun	10:00 - 15:30	1	£40	-
	BBMP2113XA	Sat	05 Mar	10:00 - 15:30	1	£40	-
Setting Up and Marketing Your Own Business	BBME2X22XA	Thurs	03 Feb	18:00 - 20:00	1	£16	-

Cover the cost of your course with an Advanced Learner Loan

If you are aged 19+ you can apply for an Advanced Learner Loan from the Government to help with the cost of your course.

- **FINANCIAL HELP FOR THOSE STUDYING LEVEL 3, 4, 5 OR 6 COURSES**
- **NO INCOME OR CREDIT CHECKS**
- **REPAYMENTS DON'T START UNTIL AFTER THE END OF YOUR COURSE**
- **NO REPAYMENTS UNTIL YOU EARN MORE THAN £27,295**

Courses in this guide which qualify for an Advanced Learner Loan are marked with ▲

See page 5 for more information, visit: www.gov.uk/advanced-learner-loan or contact our Client Services team on 01737 788444.

Looking to start an Apprenticeship?

Find out about our Apprenticeship programmes from Level 2 to Higher and Degree Levels on page 9 or visit ***www.esc.ac.uk/apprenticeships***

Apprenticeships

Career Introductions

// SKILLS FOR WORK

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
CAREERS IN CONSTRUCTION							
Change of Career – Introduction to Brickwork	TCOP3X48XA	Sat	26 Feb	09:00 - 12:00	1	£24	-
	TCOP3X49XA	Sat	14 May	09:00 - 12:00	1	£24	-
Change of Career – Introduction to Carpentry	TCOP3X45XA	Sat	26 Feb	09:00 - 12:00	1	£24	-
	TCOP3X46XA	Sat	14 May	09:00 - 12:00	1	£24	-
Change of Career – Introduction to Electrical Installation	TCOP3X4BXA	Sat	26 Feb	09:00 - 12:00	1	£24	-
	TCOP3X18XA	Sat	14 May	09:00 - 12:00	1	£24	-
Change of Career – Introduction to Painting & Decorating	TCOP2X3AXA	Sat	26 Feb	09:00 - 12:00	1	£24	-
	TCOP3X4DXA	Sat	14 May	09:00 - 12:00	1	£24	-
Change of Career – Introduction to Plumbing	TCOP3X31XA	Sat	26 Feb	09:00 - 12:00	1	£24	-
	TCOP2X10EA	Sat	14 May	09:00 - 12:00	1	£24	-
CAREERS IN THE SERVICE INDUSTRIES							
Introduction to Cabin Crew	BHB0000022	Thurs	21 Apr	18:00 - 20:00	1	£16	-
So You Want to be a Beauty Therapist?	BHBP3X1DXA	Thurs	12 May	18:00 - 20:00	1	£16	-
So You Want to be a Hairdresser?	BHBP3X20XA	Thurs	12 May	18:00 - 20:00	1	£16	-
So You Want to be a Travel Agent?	BHB0000023	Tue	26 Apr	18:00 - 20:00	1	£16	-

wea.org.uk

WEA
Adult Learning Within Reach

Community Learning across Surrey

We offer courses in Health and Wellbeing, Employability, Community Engagement, Fitness and Personal Development.

In the Autumn term we will be returning to face-to-face provision provided that it is safe to do so. A complete list of WEA East Surrey courses can be found at wea.org.uk.

In East Surrey, the WEA works in partnership with East Surrey College delivering a wide range of targeted provision for those:

- **making their first steps back into employment**
- **with mental health issues or confidence issues**
- **in need of supported learning**
- **who give their time as volunteers or carers**
- **with English, Maths and Digital needs**
- **who have schools or parenting needs**

Enrol at wea.org.uk or call 0300 303 3464

Computing & IT

// SKILLS FOR WORK

// LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
COMPUTING & IT SKILLS								
Essential Digital Skills Entry Level 3	BBMP2E10XA	Wed	06 Oct	16:00 - 18:00	9	£150	£300	Q
Essential Digital Skills Level 1	BBMP2110XA	Wed	06 Oct	16:00 - 18:00	9	£150	£300	Q
Essential IT User Skills (ECDL) Level 1 Award	BBMP1117XA	FLEX	20 Sep	*See below	41	£190	£380	Q
	BBM0000011	FLEX	08 Nov	*See below	41	£190	£380	Q
	BBM0000001	FLEX	17 Jan	*See below	41	£190	£380	Q
	BBM0000002	FLEX	21 Feb	*See below	41	£190	£380	Q
	BBM0000003	FLEX	25 Apr	*See below	40	£190	£380	Q
Extra IT User Skills (ECDL) Level 2 Certificate	BBMP1220XA	FLEX	20 Sep	*See below	41	£362	£908	Q
	BBM0000007	FLEX	08 Nov	*See below	41	£362	£908	Q
	BBM0000008	FLEX	17 Jan	*See below	41	£362	£908	Q
	BBM0000009	FLEX	21 Feb	*See below	41	£362	£908	Q
	BBM0000012	FLEX	25 Apr	*See below	40	£362	£908	Q
Advanced IT User Skills (ECDL) Level 3 Certificate	BBM0000010	FLEX	08 Nov	*See below	52	£1,417 ▲	£1,587	Q
	BBMP121FXA	FLEX	20 Sep	*See below	52	£1,417 ▲	£1,587	Q
	BBM0000005	FLEX	17 Jan	*See below	52	£1,417 ▲	£1,587	Q
	BBM0000006	FLEX	21 Feb	*See below	52	£1,417 ▲	£1,587	Q
	BBM0000004	FLEX	25 Apr	*See below	52	£1,417 ▲	£1,587	Q

ECDL is the European Computer Driving Licence, recognised in the workplace as proof of competent and efficient computer skills – covering email, internet, IT security, Microsoft Word, Excel and PowerPoint.

**Courses are delivered on site and students must commit to 2-4 hours per week during the following times: Mondays 09:00 – 17:00, Tuesdays 09:00 – 19:00 and Wednesdays 11:00 – 19:00.*

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
MICROSOFT OFFICE							
Microsoft Excel For The Workplace and Home – Beginners	BBME1X12XA	Thurs	11 Nov	18:30 - 20:30	4	£64	-
	BBME2X23XA	Thurs	24 Feb	18:30 - 20:30	4	£64	-
Microsoft Excel For The Workplace and Home – Advanced	BBME2X27XA	Thurs	24 Mar	18:30 - 20:30	4	£64	-
Microsoft Outlook Email and Calendar – Beginners	BBMP2X73XA	Sat	05 Feb	09:00 - 12:00	1	£24	-
Microsoft Outlook – Advanced	BBMP2X6FXA	Sat	26 Feb	09:00 - 13:00	1	£24	-
Microsoft Word For the Workplace and Home – Intermediate	BBMP3X81XA	Sat	23 Apr	09:00 - 12:00	1	£24	-
WEB DESIGN							
Creating a Website	BBMP1XCAXA	Sat	25 Sep	10:00 - 15:30	4	£160	-
	BBMP1XB3XA	Sat	06 Nov	10:00 - 15:30	4	£160	-

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Apprenticeships

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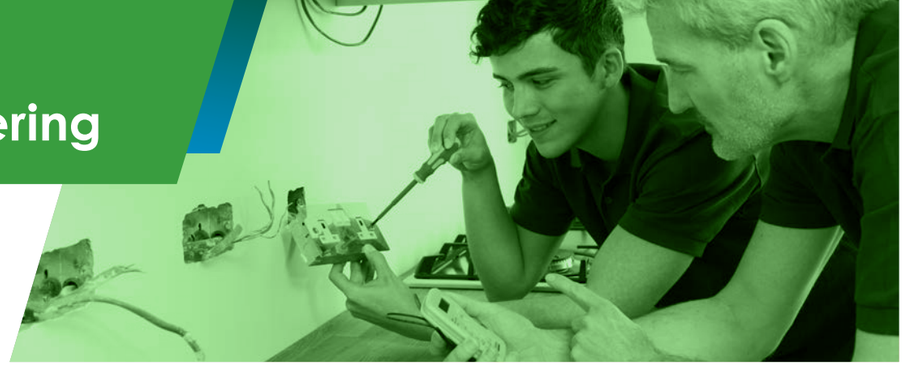
Q **QUALIFICATION** – this is a qualification course and an interview will be required.

Construction, DIY & Engineering

// QUALIFICATIONS
// SKILLS FOR WORK
// LEISURE INTERESTS



COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
CONSTRUCTION								
Brickwork Level 2 Diploma	TCOP1227XA	Thurs	09 Sep	09:15 - 18:00	34	£1,673	£3,345	Q
Construction Site Supervision Level 4 NVQ Diploma	TCOP1410XA	FLEX	FLEX	FLEX	68	£5,421 ▲	£6,072	Q
Site Carpentry Level 2 Diploma	TCOE1217XA	Thurs	09 Sep	09:00 - 17:00	34	£1,673	£3,345	Q
DIY // CAR MAINTENANCE								
Car Maintenance Spring Check	EENP2X2CXA	Sat	05 Mar	10:00 - 12:00	1	£16	-	
Car Maintenance	EENP3X24XA	Sat	07 May	10:00 - 12:00	1	£16	-	
ELECTRICAL								
C&G 18th Edition (2382-18)	TCOE1X1CXA	FLEX	FLEX	09:00 - 17:30	3	£405	-	Q
C&G 18th Edition (2382-18) UPDATE COURSE	TCOP135DXA	FLEX	FLEX	09:00 - 17:30	1	£205	-	Q
Electrical Installation Level 2 Diploma	TCOE121DXA	TUE	07 Sep	18:00 - 21:00	34	£1,673	£3,345	Q
Electrical Installation Level 3 Diploma	TCOE131AXA	TUE	07 Sep	18:00 - 21:00	34	£3,345 ▲	£3,746	Q

Looking to start an Apprenticeship?

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Apprenticeships

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
ENGINEERING								
Advanced Manufacturing Engineering (Mechanical) BTEC Level 3 Diploma	EENP2357XA	Thurs & Fri*	09 Sep	17:00 - 20:00 09:15 - 16:30	68	£5,421 ▲	£6,072	Q
Advanced Manufacturing Engineering (Electronic) BTEC Level 3 Diploma	EENP2357XA	Wed & Thurs*	08 Sep	09:15 - 16:30 17:00 - 20:00	68	£5,421 ▲	£6,072	Q
Higher National Engineering Bridging Year Level 3 BTEC Award in Engineering	EENP1320XA	Tue	07 Sep	09:15 - 20:30	34	£3,450 ▲	-	Q
Safe Use of Abrasive Wheels	EENP111DXA	*Tailored Training (see below)*			1	£95	-	Q
Welding Introduction	EENE2X11XA	Tue	08 Mar	18:00 - 21:00	1	£30	-	
Welding Skills Level 1	EENE1X1AXA	Thurs	17 Mar	18:00 - 21:00	10	£188	-	Q
PAINTING & DECORATING								
Painting & Decorating Level 2 Diploma	TCOP111EXA	Fri	10 Sep	09:00 - 17:30	34	£1,287	£3,345	Q

**Days and times may vary in Year 2*

Tailored Training Solutions for Employers

Our Employer Services team provide dedicated support for flexible training programmes customised to your business needs and budget. This includes Work Based Training, Apprenticeships, Traineeships, Work Experience, Statutory Compliance Training as well as tailored courses such as **Safe Use of Abrasive Wheels**.

// CUSTOMISED TRAINING SOLUTIONS
// VALUE FOR MONEY
// QUALITY TRAINING LOCAL TO YOU
// INDUSTRY RECOGNISED QUALIFICATIONS

For more information call 01737 788316 or email: employerservices@esc.ac.uk

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Cooking

// LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
GLOBAL COOKING								
Asian Cooking	LSKE2X16XA	Thurs	13 Jan	19:00 - 21:00	5	£90	-	
Cooking Around the World	LSKE1X68XA	Wed	03 Nov	19:00 - 21:00	5	£90	-	
	LSKE2X55XA	Wed	23 Feb	19:00 - 21:00	5	£90	-	
Indian Takeaway	AADE3X66XA	Thurs	23 Sep	19:00 - 21:00	5	£90	-	
	LSKE3X12XA	Thurs	21 Apr	19:00 - 21:00	5	£90	-	
VEGAN & VEGETARIAN COOKING								
Introduction to Vegan & Vegetarian Cookery	LSKP3X1CXA	Sat	19 Mar	10:00 - 12:30	1	£29	-	

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Q **QUALIFICATION** – this is a qualification course and an interview will be required.

Counselling, Health & Social Care

// QUALIFICATIONS
// DISTANCE LEARNING
// SKILLS FOR WORK

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
COUNSELLING								
Counselling Level 2	BHB0000020	Wed	15 Sep	18:00 - 21:00	10	£370	£492	Q
	BHB0000021	Wed	05 Jan	18:00 - 21:00	10	£370	£492	Q
	BHB0000005	Wed	20 Apr	17:30 - 21:00	8	£370	£492	Q
Counselling Level 3 Certificate	BHB0000003	Thurs*	16 Sep	18:00 - 21:00	34	£1,153 ▲	£1,291	Q
	BHB0000011	Fri	07 Jan	09:15 - 16:15	20	£1,153 ▲	£1,291	Q
Therapeutic Counselling Level 4 Diploma (Year 1 of 2)	BHB0000012	Fri	17 Sep	09:15 - 16:15	34	£2,882 ▲	£3,228	Q
HEALTH & SOCIAL CARE								
Adult Care Level 3 Diploma	BHB0000016	Sat	25 Sep	12:30 - 15:30	78	£2,882 ▲	£3,228	Q
Caring For Children and Young People Level 2 Certificate (Distance)	BHB0000006	Mon	06 Sep	FLEX	34	£362	£908	Q
Preparing to Work in Adult Social Care Level 2 Certificate (Distance)	BHB0000008	Mon	06 Sep	FLEX	34	£362	£908	Q
Prevention and Control of Infection Level 2 Certificate (Distance)	BHB0000007	Mon	06 Sep	FLEX	34	£362	£908	Q

**Some classes will be on Saturdays - dates tbc*

DISTANCE LEARNING COURSES

FLEXIBLE and AFFORDABLE distance learning courses delivered online so you can study at a time and place that suits you. Gain a recognised qualification with:

- ACCREDITED E-LEARNING COURSES
- USER-FRIENDLY ONLINE PORTAL
- SUPPORT AND MENTORING AVAILABLE FOR ALL STUDENTS

PLEASE NOTE: you will need to attend a short interview and induction at College

English, Maths & ESOL

// QUALIFICATIONS
// SKILLS FOR WORK
// FREE COURSES

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
ENGLISH – FUNCTIONAL SKILLS								
First Steps Into English	METP2110FE	Mon	18 Apr	09:30 - 11:30	8	FREE	-	Q
* **Functional Skills English**	P1142	Tue	07 Sep	18:00 - 21:15	34	FREE	-	Q
	P1141	Thurs	09 Sep	09:30 - 12:30	34	FREE	-	Q
ENGLISH – GCSE								
Preparing to Take GCSE English	METP2114GE	Tue	19 Apr	10:30 - 12:30	8	FREE	-	Q
* **GCSE English (Adult)**	METP1221XA	Tue	21 Sep	09:30 - 12:30	33	FREE	£811	Q
	METE1212XA	Tue	21 Sep	18:00 - 21:15	28	FREE	£811	Q
	METE1211XA	Thurs	23 Sep	18:00 - 21:15	28	FREE	£811	Q

* *In the 1st week you will be required to complete an online assessment, and bring proof of your English qualifications.*

Choose FIRST STEPS or PREPARING TO TAKE GCSE to build your skills and confidence, or to help your family with their homework

"Thanks for helping me go from dreading Maths to really enjoying and understanding it. It has helped me a great deal and I'm now able to understand and help my children with their homework."

MATHS STUDENT

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COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
MATHS – FUNCTIONAL SKILLS								
First Steps Into Maths	METP2110FM	Tue	19 Apr	14:00 - 16:00	8	FREE	-	Q
* **Functional Skills Maths**	P1144	Wed	23 Feb	18:00 - 21:15	14	FREE	-	Q
	P1143	Wed	23 Feb	09:30 - 12:30	14	FREE	-	Q
MATHS – GCSE								
Preparing to Take GCSE Maths	METP2113GM	Tue	19 Apr	11:30 - 13:30	8	FREE	-	Q
* **GCSE Maths (Adult)**	MET0000023	Tue	21 Sep	18:00 - 21:15	28	FREE	£811	Q
	MET0000022	Wed	22 Sep	09:30 - 12:30	33	FREE	£811	Q
	METE1217XA	Wed	22 Sep	18:00 - 21:15	28	FREE	£811	Q

* *In the 1st week you will be required to complete an online assessment, and bring proof of your Maths qualifications.*

FOR ADULTS

Full-time courses

Whether you want to get back into education, enhance your skills for work or even start your own business, a Full-time course will enable you to achieve your career goals.

We offer a wide range of vocational courses across all levels with fixed weekly timetables which fit around your life:

Art, Design & Media // Applied Science // Aviation, Travel & Tourism
Business, Accounting & IT // Construction // Early Years & Childcare
Engineering // ESOL // Hair, Beauty & Spa // Health & Social Care
Motor Vehicle // Public Services // Sport

ENTRY LEVEL – LEVEL 4 COURSES *Full-time vocational courses*

ACCESS TO HE COURSES *Prepare for study at Degree Level, courses include: ACCESS TO NURSING and ACCESS TO SOCIAL WORK*

UNIVERSITY LEVEL COURSES *Career focused qualifications – see page 8*

To find out more visit www.esc.ac.uk or call 01737 788444

ESOL – English for Speakers of Other Languages

If English isn't your first language, enrolling on an ESOL course will help improve your English language skills to help you with various aspects of life in the UK including social skills, studying and getting a job.

Following an initial assessment, you will be able to improve your speaking, reading, writing, listening, grammar and punctuation with the support of our friendly tutors.

What each Level covers:

PRE-ENTRY - ENTRY LEVEL 3

1. Speaking, listening, reading and writing
2. Employability and personal development
3. Communication
4. Functional Skills Maths

LEVEL 1

1. Speaking, listening, reading and writing
2. Employability and personal development
3. Functional Skills/GCSE Maths
4. Team building activities
5. Work Experience

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
ESOL // ENGLISH FOR SPEAKERS OF OTHER LANGUAGES								
ESOL Pre-Entry	P1136	Mon & Fri	06 Sep	15:15 - 16:45 09:30 - 11:30	34	£785	£1,570	Q
ESOL Entry Level 1	P1120	Mon & Wed	06 Sep	09:30 - 12:00	34	£785	£1,570	Q
ESOL Entry Level 2	P112E	Mon & Wed	06 Sep	09:30 - 12:00	34	£785	£1,570	Q
	P112F	Tue & Thurs	07 Sep	18:00 - 20:30	34	£785	£1,570	Q
ESOL Entry Level 3	P1130	Tue & Fri	07 Sep	09:30 - 12:00	34	£785	£1,570	Q
	P1131	Tue & Thurs	07 Sep	18:00 - 20:30	34	£785	£1,570	Q
ESOL Level 1	P1134	Mon & Thurs	06 Sep	09:30 - 12:00	34	£785	£1,570	Q

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English, Maths & ESOL

EFL – English as a Foreign Language

Learn all about English as a Foreign Language (EFL). Delivered by highly experienced, specialist tutors – EFL courses prepare you for exams which will enable you to progress into Higher Education or employment.

- **PET: Preliminary English Test (Cambridge)**
- **FCE: First Certificate English (Cambridge)**
- **CAE: Cambridge Advanced English**

If you would like further information about enrolling on an EFL course, please call our Client Services team on 01737 788444.

ESOL students are required to take a FREE assessment before enrolling

"I like the ESOL course at East Surrey College because I have learned to pronounce English words well and write too."

ESOL STUDENT

Visit us at an Open Event

Join us for a look around the College and its excellent facilities, talk to tutors and find out about our courses.

Wednesday 22 September 2021	**17:30 – 20:00**
Thursday 14 October 2021	**17:30 – 20:00**
Saturday 13 November 2021	**10:00 – 14:00**
Wednesday 23 February 2022	**17:30 – 19:30**
Saturday 11 June 2022	**10:00 – 12:30**

Find out about: SUPPORT SERVICES // FUNDING & BURSARIES

Hair, Beauty & Spa

// QUALIFICATIONS
// SKILLS FOR WORK
// LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
BEAUTY								
Basics of Skin Care	BHBP2X1FXA	Sat	19 Mar	10:00 - 12:00	1	£16	-	
	BHBP3X2DXA	Sat	11 Jun	10:00 - 12:00	1	£16	-	
Beauty Specialist Techniques Level 2 Certificate	BHBP1218XA	Tue	14 Sep	18:00 - 21:00	34	£823	£1,645	Q
Do It Yourself – Wedding Day Make-Up	BHBP2X2CXA	Tue	25 Jan	18:00 - 20:00	1	£16	-	
Eyelash Perming Level 2 Award	BHB0000018	Tue	22 Feb	18:00 - 21:00	6	£250	-	Q
Introduction to Full-time Study For Adults Beauty Therapy	BHBP3X40XA	Tue	03 May	11:00 - 16:00	1	FREE	-	
Make-Up Tips For Special Occasions	BHBP2X2DXA	Sat	29 Jan	10:00 - 12:00	1	£16	-	
	BHBP3X23XA	Thurs	26 May	18:00 - 20:00	1	£16	-	
Reinvent Your Look	BHBP2X24XA	Thurs	03 Feb	18:00 - 20:00	1	£16	-	
Skin Peeling Level 4 Certificate	BHB0000015	Wed	15 Sep	18:00 - 21:00	34	£1,645	-	Q
The Art of Photographic Make-Up Level 2 Award	BHB0000019	Tue	19 Apr	18:00 - 21:00	6	£250	-	Q
HANDS, FEET & NAILS								
Do It Yourself – Manicure	BHBP2X25XA	Wed	12 Jan	18:00 - 20:00	1	£16	-	
	BHBP3X33XA	Wed	27 Apr	18:00 - 20:00	1	£16	-	
Do It Yourself – Pedicure	BHBP3X34XA	Wed	04 May	18:00 - 20:00	1	£16	-	

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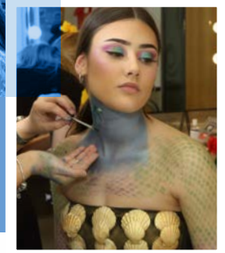
COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
HANDS, FEET & NAILS *(cont'd)*							
Nail Art Beginners	BHBP2X1EXA	Wed	02 Mar	18:00 - 20:00	1	£16	-
	BHBP3X2CXA	Wed	08 Jun	18:00 - 20:00	1	£16	-
Nail Art Advanced	BHBE2X15XA	Wed	09 Mar	18:00 - 20:00	1	£16	-
	BHBP3X30XA	Wed	15 Jun	18:00 - 20:00	1	£16	-

Full-time courses for adults

BEAUTY THERAPY *HAIRDRESSING*
FASHION & MEDIA MAKE-UP *HAIR & MEDIA MAKE-UP*
THEATRICAL, SPECIAL EFFECTS & MEDIA MAKE-UP

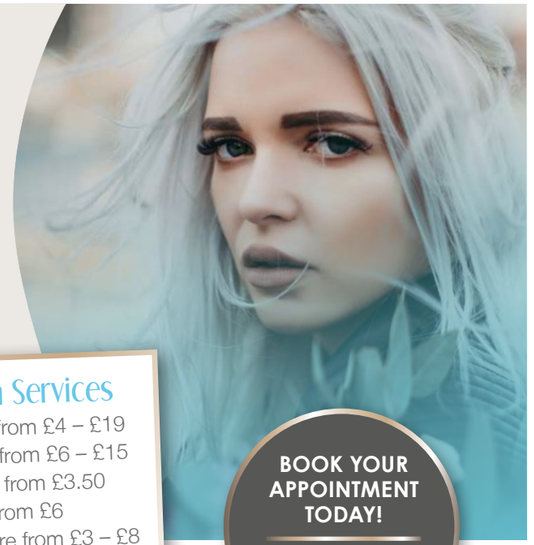


Gain practical hands-on experience in our fully equipped training salons and studios allowing you to progress your career or even start your own business.
Courses range from Level 1-3 with fixed weekly timetables which fit around your life.
To find out more visit WWW.ESC.AC.UK or CALL 01737 788444

Escape Salon & Spa

Hair, Beauty & Spa

Offering an extensive range of hair, beauty and spa treatments at affordable prices, our fully operational training salon is open to the public, staff and students.



50%* STUDENT DISCOUNT
**Discount not available on Spa Treatments*

Hair Services

Ladies Hair Cutting & Styling from £3 – £9
Men's Hair Cutting & Beard Trim – FREE
Perming from £11
Colouring Techniques from £6 – £26
Highlighting Techniques from £6 – £36

Beauty & Spa Services

Body Treatments from £4 – £19
Facial Treatments from £6 – £15
Eye Treatments from £3.50
Make-Up from £6
Manicure & Pedicure from £3 – £8
Massage from £9 – £19
Spa Treatments – POA
Waxing from £3.50 – £9

BOOK YOUR APPOINTMENT TODAY!
ESCAPE@ESC.AC.UK
01737 788350

Hair, Beauty & Spa

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
HAIR								
Barbering Level 2 Certificate	BHBE1219XA	Wed	15 Sep	18:00 - 21:00	34	£471	£941	Q
Blow Drying & Straightening Tips	BHBP2X1BXA	Sat	19 Mar	10:00 - 12:00	1	£16	-	
	BHBP3X25XA	Sat	11 Jun	10:00 - 12:00	1	£16	-	
Children's Cuts: Fringes	BHBP1X2CXA	Tue	22 Feb	18:00 - 20:00	1	£16	-	
Hair Up Techniques	BHBP2X1AXA	Wed	23 Feb	18:00 - 20:00	1	£16	-	
	BHBP3X28XA	Tue	14 Jun	18:00 - 20:00	1	£16	-	
Introduction to Full-time Study For Adults Hairdressing	BHBP3X3EXA	Tue	03 May	11:00 - 16:00	1	FREE	-	
Vintage Hair Styles	BHBP2X23XA	Thurs	10 Mar	18:00 - 20:00	1	£16	-	
	BHBP3X31XA	Thurs	28 Apr	18:00 - 20:00	1	£16	-	
Women's Hairdressing Level 2 Certificate	BHBP1215XA	Tue	14 Sep	18:00 - 21:00	34	£823	£1,645	Q
SPA								
Complementary Therapy Massage Introduction	BHBP2X2FXA	Sat	05 Mar	10:00 - 12:00	1	£16	-	

Want to help the family with their homework? Sign up for a FREE Maths and English course. See pages 26-27

Languages

// LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
FRENCH BEGINNERS							
French Beginners Module 1	AADP1X13DXA	Tue	21 Sep	19:00 - 20:30	10	£110	-
French Beginners Module 2	LSKE2X82XA	Tue	11 Jan	19:00 - 20:30	10	£110	-
French Beginners Module 3	LSKP3X10MA	Tue	19 Apr	19:00 - 20:30	8	£89	-
FRENCH INTERMEDIATE							
French Intermediate Module 1	LSKP2X27EA	Wed	22 Sep	19:00 - 20:30	10	£110	-
French Intermediate Module 2	AADE2X43XA	Wed	12 Jan	19:00 - 20:30	10	£110	-
French Intermediate Module 3	AADE3X30XA	Wed	20 Apr	19:00 - 20:30	8	£89	-

NEW courses added throughout the year at: www.esc.ac.uk

"Comprehensive course set at the right pace. The lecturer is patient, knowledgeable and inclusive. I feel confident and able to converse and write in French far better than I thought I would!"

FRENCH BEGINNERS STUDENT

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WHICH LEVEL IS RIGHT FOR ME?

1 BEGINNERS
Suitable for those with little or no previous knowledge of the language.

WHAT YOU WILL LEARN
Introduction to basic skills. Learn to talk about yourself and your family, where you live and the use of numbers, dates and times.

2 INTERMEDIATE
Suitable for those with reasonable knowledge of the language and who wish to improve their accuracy.

WHAT YOU WILL LEARN
Chat with locals about past holidays, arrange to meet people, shopping for food, family matters, travelling, using past and future tenses.

3 ADVANCED
Suitable for those able to speak with a degree of fluency and understand conversation spoken at normal speed.

WHAT YOU WILL LEARN
Complex vocabulary related to news items, cultural events and colloquial language to support your use of the language.

GERMAN BEGINNERS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
German Beginners Module 1	AADE3X2BXA	Wed	22 Sep	19:00 - 20:30	10	£110	-
German Beginners Module 2	AADE2X4BXA	Wed	12 Jan	19:00 - 20:30	10	£110	-
German Beginners Module 3	AADE3X44XA	Wed	20 Apr	19:00 - 20:30	8	£89	-

GERMAN INTERMEDIATE

German Intermediate Module 1	AADE1X59XA	Thurs	23 Sep	19:00 - 20:30	10	£110	-
German Intermediate Module 2	AADE2X3FXA	Thurs	13 Jan	19:00 - 20:30	10	£110	-
German Intermediate Module 3	AADE3X2CXA	Thurs	21 Apr	19:00 - 20:30	8	£89	-

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Reigate School of Art
ORBITAL SOUTH COLLEGES

ITALIAN BEGINNERS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
Italian Beginners Module 1	LSKE1X79XA	Tue	21 Sep	19:00 - 20:30	10	£110	-
	AADP1X13FXA	Sat	25 Sep	11:00 - 13:00	10	£117	-
Italian Beginners Module 2	AADE2X69XA	Tue	11 Jan	19:00 - 20:30	10	£110	-
	AADP2X93XA	Sat	15 Jan	11:00 - 13:00	8	£117	-
Italian Beginners Module 3	LSKE2X74XA	Tue	19 Apr	19:00 - 20:30	8	£89	-
	AADP3XEDXA	Sat	23 Apr	11:00 - 13:00	8	£117	-

ITALIAN INTERMEDIATE

Italian Intermediate Module 1	LSKE2X10TA	Tue	21 Sep	19:00 - 20:30	10	£110	-
Italian Intermediate Module 2	LSKE3X5DXA	Tue	11 Jan	19:00 - 20:30	10	£110	-
Italian Intermediate Module 3	LSKE1X12TA	Tue	19 Apr	19:00 - 20:30	8	£89	-

ITALIAN ADVANCED

Italian Advanced Module 1	AADE1X84XA	Wed	22 Sep	19:00 - 20:30	10	£110	-
Italian Advanced Module 2	AADE1X86XA	Wed	12 Jan	19:00 - 20:30	10	£110	-
Italian Advanced Module 3	AADE3X69XA	Wed	20 Apr	19:00 - 20:30	8	£89	-

You may be eligible for **FREE TUITION**
See pages 4-5

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
PORTUGUESE BEGINNERS							
Portuguese Beginners Module 1	AADE1X82XA	Wed	22 Sep	19:00 - 20:30	10	£110	-
Portuguese Beginners Module 2	AADE2X38XA	Wed	12 Jan	19:00 - 20:30	10	£110	-
Portuguese Beginners Module 3	AADE3X2DXA	Wed	20 Apr	19:00 - 20:30	8	£89	-
SPANISH BEGINNERS							
Spanish Beginners Module 1	LSKE3X5FXA	Tue	21 Sep	19:00 - 20:30	10	£110	-
	AADE1X79XA	Thurs	23 Sep	19:00 - 20:30	10	£110	-
	AADP1X141XA	Sat	25 Sep	11:00 - 13:00	8	£117	-
Spanish Beginners Module 2	AADP2X6BXA	Tue	11 Jan	19:00 - 20:30	10	£110	-
	AADE2X66XA	Thurs	13 Jan	19:00 - 20:30	10	£110	-
	AADP2X97XA	Sat	15 Jan	11:00 - 13:00	8	£117	-
Spanish Beginners Module 3	AADE3X4AXA	Tue	19 Apr	19:00 - 20:30	8	£89	-
	LSKE2X7FXA	Thurs	21 Apr	19:00 - 20:30	8	£89	-
	AADP3XF3XA	Sat	23 Apr	11:00 - 13:00	8	£117	-
SPANISH INTERMEDIATE							
Spanish Intermediate Module 1	AADP1X1DBA	Thurs	23 Sep	19:00 - 20:30	10	£110	-
Spanish Intermediate Module 2	AADE2X5FXA	Thurs	13 Jan	19:00 - 20:30	10	£110	-
Spanish Intermediate Module 3	AADE3X11AA	Thurs	21 Apr	19:00 - 20:30	8	£89	-
SPANISH ADVANCED							
Spanish Advanced Module 1	AADP1X14XA	Thurs	23 Sep	19:00 - 20:30	10	£110	-
Spanish Advanced Module 2	AADP2X14XA	Thurs	13 Jan	19:00 - 20:30	10	£110	-
Spanish Advanced Module 3	AADE3X2FXA	Thurs	21 Apr	19:00 - 20:30	8	£89	-

Life Skills & Wellbeing

// LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
LIFE SKILLS							
How to Choose a Nursery	BHB0000014	Tue	03 May	18:00 - 19:30	1	£12	-
WELLBEING							
Self Defence	BBM0000013	Thurs	12 May	18:00 - 21:00	1	£12	-

Free Gym Membership

As a student at ESC, you will have access to the fully equipped onsite gym for the duration of your course.

Check the Activity Programme at: www.esc.ac.uk/Enrichment for opening times which may vary each term.

You will need to complete an induction prior to using the gym. For more information and to book your induction email: enrichment@esc.ac.uk.

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Teaching & Education

// QUALIFICATIONS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
EARLY YEARS								
Children and Young People's Workforce (Early Years Educator) Level 3 Diploma	BHB0000017	Sat	25 Sep	09:00 - 12:00	78	£2,882 ▲	£3,228	Q
TEACHING								
Award in Education and Training (AET) Level 3	METE1312XA	Sat	25 Sep	10:00 - 13:00	10	£395	-	Q
	METE1313XA	Sat	15 Jan	10:00 - 13:00	10	£395	-	Q
	METE1315XA	Sat	07 May	10:00 - 15:00	6	£395	-	Q
Certificate in Education and Training (CET) Level 4	METP1412XA	Thurs	16 Sep	17:30 - 20:30	22	£1,482 ▲	£1,652	Q
	METP1415XA	Thurs	06 Jan	17:30 - 20:30	22	£1,482 ▲	£1,652	Q
Diploma in Education and Training (DET) Level 5	METP1414XA	Tue	14 Sep	18:00 - 21:00	34	£2,050	-	Q

BLENDED LEARNING // *Online study combined with class-based learning*

NEW courses added throughout the year at: www.esc.ac.uk

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Terms & Conditions

COURSE CANCELLATION

Courses quoted are based on a minimum number of students enrolled. If this number is not achieved it may be necessary to cancel the course before the first class and provide students with a full refund.

HOW WE USE YOUR PERSONAL INFORMATION

East Surrey College is committed to complying with GDPR as a data controller. We take your privacy seriously and will only use your personal information to administer your account and to provide the services you have requested from us. This information may also be shared with other organisations for purposes of administration, the provision of career and other guidance and statistical and research purposes, relating to education or training. Full details can be found at www.esc.ac.uk/policies-and-procedures.

STAYING IN TOUCH

Occasionally we would also like to contact you with news, course information, events, research and surveys. You will be asked at enrolment to complete your contact preferences. You have the right to withdraw your permission for the use of your personal data by emailing: clientservices@esc.ac.uk at any time. For more information about GDPR and your right to be forgotten visit: www.ico.org.uk.

Customer Satisfaction

OUR COMMITMENT

We are committed to providing high quality education and customer service at all times, so your comments are very important to us. If you are not satisfied with your course for any reason, we would ask that you discuss your concerns with your course tutor in the first instance.

In case of a query or issue encountered with an online application, or if you have a complaint about a course booked online, you can contact our Client Services team on 01737 788444 or view our customer feedback process at www.esc.ac.uk/comments-and-feedback.

If the problem is unresolved you may wish to submit your complaint online at https://ec.europa.eu/consumers/odr.

EAST SURREY COLLEGE
ORBITAL SOUTH COLLEGES

Reigate School of Art
ORBITAL SOUTH COLLEGES

HOW TO FIND US

WALKING // The College is a 20 minute walk from Redhill town centre.

CYCLING // Covered cycle racks are provided on site.

BY TRAIN // Redhill has rail services to: Brighton, Crawley, East Croydon, Gatwick Airport, Horsham, Reigate, Three Bridges and Tonbridge.

BY BUS // 357, 405 & 430 stop outside the College.

DRIVING // Easily accessible from the M25 and M23. Free parking is available during the day on our South campus via Claremont Road. During the evenings and weekends parking is available at the North campus, the entrance to which can be found on London Road (RH1 2JX).

CONTACT US

East Surrey College
Gatton Point
London Road
Redhill
Surrey RH1 2JX

Client Services: 01737 788444
clientservices@esc.ac.uk
Switchboard: 01737 772611

www.esc.ac.uk

VISIT US

LATE ENROLMENT EVENT

Saturday 4 September 2021	**10:00 – 13:00**

OPEN EVENT DATES

Wednesday 22 September 2021	**17:30 – 20:00**
Thursday 14 October 2021	**17:30 – 20:00**
Saturday 13 November 2021	**10:00 – 14:00**
Wednesday 23 February 2022	**17:30 – 19:30**
Saturday 11 June 2022	**10:00 – 12:30**

Pre-register online at www.esc.ac.uk

matrix quality standard for information advice and guidance services approved by the matrix Accreditation Body

MINDFUL EMPLOYER

disability confident EMPLOYER

QAA UK Quality Assured

DISCLAIMER: Every effort has been made to ensure that the details included in this guide are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements or other details should circumstances dictate.